

## **Maricopa County Community Services Commission**

Maricopa County Human Services Department

234 N. Central, 3<sup>rd</sup> Floor Conference Room

Phoenix, Arizona 85004

**Monday, August 22, 2005**

**6:00 P.M.**

### **Minutes**

#### **Members Present:**

Chair - Councilman Fred Hull, Town of Gila Bend  
Councilman Steven E. Frate, City of Glendale  
Councilwoman Kathie Farr, City of Tolleson

Councilman Hut Hutson, City of Tempe  
Louise Moskowitz, APS  
Terri Cruz, Chicanos por la Causa  
Robert Morehouse, Senior Citizens Council Maricopa County

#### **Members Absent:**

Mark Bratman, The Salvation Army  
Walter Gray, St. Vincent de Paul  
Councilman Larry Morrison, Town of Gilbert  
Barbara Webster, Southwest Low-Income Rep.  
Marty Sonnenberg, Salt River Project

Requested Excused Absence  
Requested Excused Absence  
Requested Excused Absence  
Requested Excused Absence  
Requested Excused Absence

Gloria de Tevis, Valley of the Sun United Way  
Sarah Bravo-Palma, Eastside Low-income Representative

Did not request excused absence  
Did not request excused absence

#### **Presenters/Staff/Guests Present:**

##### **Staff:**

Margarita Leyvas, Community Services Division  
Yvonne Seel, Community Services Division  
Cecelia Robles Community Services Division  
Annette Stein, Human Services Dept

##### **Guests**

Racel Aleman, Chandler CAP  
Gail Leitner, City of Avondale

##### **Presenter:**

Terry Boyer, Human Services Campus Day Resource Center

### **1. OPENING**

#### **A. Call to Order**

The meeting was called to order at 6:03 PM by Chairman, Councilman Fred Hull.

#### **B. Roll Call/ Introductions**

Marge Leyvas called roll. Six of fourteen seated members were present; a quorum was not established. Councilman Hutson moved the meeting proceed as a "Committee of the Whole". Councilman Hull stated that the meeting would proceed with information only, no actions taken, and all items to be moved to next months agenda.

Councilman Hull welcomed Annette Stein, Director of MCHSD.

- C. Excused Absence(s)** The following members were absent and asked to be excused: Mark Bratman and Walter Gray. Councilman Larry Morrison, Sister Barbara Webster, Marty Sonnenberg. A motion to excuse the absences was tabled due to the lack of a quorum.
- D. Opening Prayer** Councilman Frate led the prayer
- E. Pledge of Allegiance** Councilwoman Gail Leitner led the Pledge of Allegiance.
- F. Approval of Minutes** This item was tabled (minutes of the May 23<sup>rd</sup> meeting).

## **2. Business**

### **A. Director's Report**

Marge Leyvas provided the following information:

- Mindy Wakefield has resigned and is now working with Arizona Community Action Association. She stated that Mindy is missed and that we all wish her well.
- CSD staff have attended/participated in:
  - West Valley Human Services Alliance and subcommittees
  - Planning Committee for the Dr. Ford Case Management training on Sept 7 & 8. This is being presented in cooperation with the city of Phoenix and ACAA
  - ACAA LIHEAP Streamlining Committee
  - ACAA Board and Executive Committee– Board Retreat
  - MAG committee meetings
- Annual CAP Meeting/training was held in June
- Mindy Wakefield and Virginia Sturgill made site visits and provided one-on-one training to 3 shelters for completing reports and data collection
- Yvonne Seel has provided 2 training sessions for new CAP employees
- Cecelia Robles provided data entry training to new CAP employees
- Information on the Employees Assisting and Supporting Employees (EASE) program was distributed. Virginia Sturgill provides case management services to Maricopa County employees that have an unanticipated health and/or human service need. Employees are assisted with Rent/Mortgage, utility payments and food.
- SAIL staff and CSD staff provided information to Headstart employees on the services available at the CAP offices and through the SAIL program.
- Cecelia is active in the department SPARC committee. The committee is planning diversity training for all Human Services Department staff.
- The Spanish People's Info Guides were received. Interested Commission members can request copies from staff.
- City of Mesa has decided to relinquish their Community Action Agency designation. To the best of our knowledge this will be on the Mesa City Council meeting agenda this month. If the city relinquishes the designation, DES will issue a Request for Proposal to private non-profits in the service area to bid for the CAA designation. If a viable non-profit agency is not found, then a local government may accept the designation. At this time, Maricopa County is not interested acquiring the Mesa service area.

- The east valley SAIL staff will be moving into the 3<sup>rd</sup> floor here at 234 N. Central.
- The Maricopa County Facilities Review Committee approved the departments request for office space on the north end of the 4<sup>th</sup> floor of this building for the balance of SAIL staff from the west valley and central offices. The 4<sup>th</sup> floor is currently being renovated. The move is expected to occur in December.
- SAIL has some case manager vacancies and these have been advertised.
- New Database – SAIL portion went “live” on August 15<sup>th</sup>. The CAP module will go live on Oct 3<sup>rd</sup>. The database is web-based. CAP staff will be provided training on data entry.
- *CAP Facts* Update on LIHEAP funding was distributed.
- Commission Meeting schedule for FY05-06 was distributed.

**B. Presentation on the Day Resource Center**

Terry Boyer, Executive Director, provided information on the Human Services Campus, Day Resource Center.

The Human Services Campus is designed to provide a “One Stop” services for the homeless population. The campus is a collaboration of Faith-based, Private, Non-Profit, Local Government and community agencies, to address the needs of the homeless. Current agencies that are located on the campus are Central Arizona Shelter Services (CASS), Maricopa County Healthcare for the Homeless, Society of St Vincent de Paul, NOVA Safe Haven and St Joseph the Worker.

The Resource Center has a service integration model, services are provided by Health Care for the homeless, DES, Southwest Behavioral Health, ValueOptions, Community Bridges, Care Connections and Housing Placement.

Terry provided information on the individuals that were served the previous year. Median age of homeless is 42, the oldest person served was 96 and the youngest is 19, 76% are male. Terry stated that the general perception of a homeless person is someone who is an alcoholic or a drug addict; in most cases this is not true.

Staff provides service coordination, not case management. Staff work to stabilize clients, get ID's, medical care and housing.

Terry provided some case stories, and stressed that people need to be treated with dignity and respect.

Terry provided information on Future Plans:

- Homeless Court & Probation for misdemeanors
- Work Force Development
- Life Skills Training
- Expand Housing Services
- Education Component

Clients that need to get their birth certificates are referred to Andre House.

The Grand Opening for the Human Services Campus is November 7<sup>th</sup>. Terry and Annette encouraged all to attend.

Discussion followed on individuals released from prison without appropriate medications. Annette reported that when she worked at Healthcare for the Homeless, they met with prison officials to discuss appropriate discharge planning. Terry reported that prison releases without appropriate medications is still an ongoing problem.

Councilwoman Leitner asked if there was anything that cities could do. Terry stated there has been discussion on regional campus sites, with a campus in the East and the West Valley. Terry stated that the Human Services Campus received tremendous support from the community, local agencies and police agencies with the demand for services due to the heat wave. Annette acknowledged Terry for his hard work at the campus.

**C. Commission Member Ratification** This item was tabled.

**D. Information on FY2005 CAP Direct Services Expenditures** Marge Leyvas distributed information on CAP services provided in fiscal year 04-05. The dollar figures reflect funds provided by Maricopa County only; they do not include local funds or private donation funds, such as United Way.

**3. Closing**

**A. Board Remarks/ Announcements** Councilman Hull shared that he volunteers with the local ambulance service and provided information on a couple that he referred to the CAP office for services.

Councilwoman Farr thanked Yvonne and Cecelia for taking on the additional duty of being present at the Commission.

**B. Call to the Public** None

**C. Adjournment** Meeting adjourned at 7:27 pm.

Next meeting: Monday, September 26, 2005 at 6:00 PM